

Scanning Services & Solutions



Spring Clean Your Office and consolidate documents into a electronic and secure system that provides immediate access!

GOT PAPERS??

SPRING CLEAN YOUR FILES

- *Protect Your Files, Increase Efficiency and Eliminate Clutter*
- *Eliminate the Costs of Searching for Misplaced Files*
- *Eliminate file cabinets and free up space*
- *Security controlled access*
- *Free up time to focus on core strategic activities*
- *Online Hosting*
- *Reduce Storage Space*



Over 40% of the data utilized for business is not readily accessible.

Office administrators and support personnel spend 60% of their time searching for paper..

What we offer:

- COMPLETE SCANNING SERVICES
- File Conversion
- CD Publishing
- Scan Image and text files
- ONSITE Scanning
- OFFSITE Scanning
- Document Preparation & Assembly
- Document Destruction
- Automated Indexing
- Hosting Online
- Quality Assurance
- Forward Scanning
- Microfilm/Microfiche/35MM Available
- 14+ Years of Professional Scanning Experience

CALL TODAY!!!

Call to see how you can save 15% off of your first set of scanned documents or receive a Kodak i30

Our Partners

Kodak



- **In Business for 14 years**
- **Offers industry leading paperless office solutions**
- **Based in Huntsville, AL**
- **Hundreds of small to large commercial and government customers**

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